

South Tuen Mun Government Secondary School
Programme to Enhance Teachers' Capacity Using Capacity Enhancement Grant (CEG) in 2022-2023

Means by which teachers have been consulted: Opinion survey and staff meetings

No. of operating classes: 24

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	Teacher i/c
1. Curriculum development 2. Enhancing students' language proficiency 3. Catering for learners' diversity	To reduce teachers' existing workload so that they can have greater capacity for curriculum development, enhancing students' language proficiency and catering learners' diversity	(1) To employ 3 Teaching Assistants (Diploma Level) to support a) School Administration b) English c) Chinese & d) Student Support	Teaching Assistants to be relieved of some of the workload in preparing a. To carry out the administration work and other duties assigned by the school b. school-based learning and teaching materials and activities to cater for learners' diversity c. curriculum planning and implementation d. enhancement programmes e. tutorial classes for students	1.9.2022 to 31.8.2023	See Note on P.2	Over 70 % of teachers agree that the use of CEG on the employment of the three Teaching Assistants is effective	Survey collected from teachers at the end of the academic year	CCY

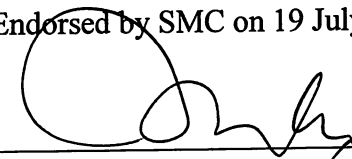
Note :

Contract Staff	Budget Estimates	Allocation in School Year 2021/22
1. Teaching Assistant I (Diploma Level)	\$216,000.00	\$372,436 (Sep 20 – Mar 21) +
2. Teaching Assistant II (Diploma Level)	\$216,000.00	\$266,025 (Apr 21 – Aug 22) +
3. Teaching Assistant III (Diploma Level)	\$36,000.00	(based on 2020-21 school year allocation) +
Total	\$468,000.00	25,553.00 (estimated balance up to 31/8/2022)

Balance \$196,014.00*

*to be credited to the 'Other Educational Purpose (OEP) account to finance other learning and teaching programme in due course.

Endorsed by SMC on 19 July 2022



Ms HO Mo-ki (Chairperson)