

South Tuen Mun Government Secondary School

Annual School Plan 2022 – 2023

Major Concerns:

- 1.To enhance learning and teaching effectiveness**
- 2.To strengthen the caring culture, and reinforce the development of positive character, and sense of satisfaction of students**

Major Concern 1: To enhance learning and teaching effectiveness						
Item	Strategies/Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
1.1	<p>At Subject Department Level:</p> <ul style="list-style-type: none"> Establish a ‘Post-marking Evaluation’ mechanism. Department heads collect data for evaluation and utilize the results to review teaching programmes and teaching materials. Department heads revise teaching plans and design supporting learning materials to further raise teaching effectiveness by fully utilizing assessment data collected. 	Whole Year	<ul style="list-style-type: none"> a. 70% teachers should be able to Utilize the assessment data to revise teaching plans and review teaching programmes. b. 70% of students agree that they can better master the learning strategies of different subjects. c. 70% of students agree that the reading activities enhance their interest in learning and help raise their learning effectiveness. d. Each subject department formulates and implements its own Learning Strategy by using the assessment data. 	<ul style="list-style-type: none"> Students’ feedback Teachers’ observation Teachers’ Feedback on lesson observation Minutes of department meetings 	<ul style="list-style-type: none"> All teachers Department Head of all subjects Academic Enhancement Committee members 	<ul style="list-style-type: none"> Funding for Teacher Professional Development Workshops Common lessons for collaborative teaching preparation
1.2	<p>At Teachers’ Level:</p> <ul style="list-style-type: none"> Higher Order Thinking (HOT) Skills are implemented in the classes and used in the teaching and learning activities. Share ideas within subject departments and exchange ideas across subjects to increase communication among teachers. Enhance teaching effectiveness through peer-focused lesson observation and share techniques on questioning. 	Whole Year				
1.3	<p>At Students’ Level:</p> <ul style="list-style-type: none"> Incorporate study methods such as Reading Strategy, Note-taking Skill and Time Management in the junior secondary subject curriculum to give students an organized learning approach leading to enhanced learning. To cultivate reading to learn culture to enhance students’ capacity for life-long learning. 	Whole Year				

Major Concern 2: To strengthen the caring culture, and reinforce the development of positive character, and sense of satisfaction of students

Item	Strategies/Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
2.1	Fully utilize the chance of face-to-face and online contact with students to promote diversified activities in all subject departments, functional teams, clubs and societies so that all students work together to create a positive school culture.	Whole Year	<p>70% teachers and students agreed that the school has</p> <ul style="list-style-type: none"> established a culture of caring and inclusiveness and cohesion in class, so that students can care for each other, and a better sense of belonging is achieved. created an environment which students are able to develop their positive characters 	<ul style="list-style-type: none"> Questionnaires Interviews and discussions with students Oral feedback from class teachers and other teachers concerned Observation of students' performance in class, workshops and activities Observation of students' performance and participation in activities Feedback from students 	<p>Teachers and Student Leaders of Student Development Committee including:</p> <ul style="list-style-type: none"> Discipline Committee Guidance Committee National Security Committee Moral, Civic & National Education Committee ECA Committee Class Clubs Functional Teams, Societies and Clubs 	<p>Human resources:</p> <p>Teachers and Student Leaders of Student Development Committee including:</p> <ul style="list-style-type: none"> Discipline Committee Guidance Committee National Security Committee Moral, Civic & National Education Committee ECA Committee Class Clubs Functional Teams, Societies and Clubs. Life-wide Learning Committee
2.2	Collaborate different subject departments, functional teams, clubs and societies to promote spirit of love, care and concern in both daily teaching and classroom management. To organize inter-class activities to strengthen cohesion and sense of belonging.	Whole Year				<p>Financial resources:</p> <ul style="list-style-type: none"> ECA Fund Subject Grant LWL Fund
2.3	Design and implement more student-oriented activities so as to assist students to develop positive characters and attitudes and enable students to have the sense of satisfaction.	Whole Year				