

South Tuen Mun Government Secondary School
Jockey Club Life-wide Learning Fund
Programme Plan (2018-2019)

Jockey Club Life-wide Learning Fund has allocated HK\$72,660 to our school in 2018-2019.

1. Objective : To finance those students who have financial difficulties to participate in the life-wide learning activities to broaden their learning experiences, opening up their minds beyond textbooks.

2. Eligibility : For those students who meet the following criteria :
 - a. They are recipients of
 - (i) Comprehensive Social Security Assistance Scheme or
 - (ii) Full granted of Student Financial Assistance Scheme.
 - b. Their attendance in the life-wide learning activities are 70% or above.
 - c. Other 'Needy Student' under Principal's discretion (including half granted of Student Financial Assistance Scheme.)

3. Subsidized items : Activities organized or arranged by school :
 - e.g. a. Fees for training courses or workshops.
 - b. Tuition fee of interest or study groups, including First-aid courses.
 - c. Payments for learning enriching programs, such as educational visits, exchange programmes and camping, etc

4. Subsidized amount :
 - a. Depends on the subsidized items and no. of applicants.
In our school the number of eligible students is around 180.
Estimated subsidy each eligible student is around \$400.
 - b. The teacher's expenditure due to the LWL activities organized can be subsidized by the Fund.
 - (i) Other school funds are entitled to their decided purposes. No extra subsidy on teacher's expenditure from those funds is available.
 - (ii) The teacher-to-student ratio (number of students attending the LWL activity) as prescribed in "Guidelines on Outdoor Activities" should be followed.
 - (iii) The total subsidies in each school year on teachers' expenditures should not be greater than \$1000 or less than 1% of LWL Fund allocation, (i.e. \$726 in 2018-19) to school in each school year, whichever is the lowest.
 - (iv) Principal's approval on subsidy is essential.


5. Payment Method :
 - a. School will pay to the organizations directly for the students, OR
 - b. By reimbursement.

6. Implementation plan :

Date	Task	Level	No. participants	Staff responsible
				Finance / Administration
September 2018	1. To issue parents' letter to invite parents of target students to apply for the subsidies.	All		CKP
	2. To inform teachers of the application procedures for using the grant.			CKP +Asst.
September 2018 – June 2019	3. Cultural visits or experiential learning activities within the territories e.g. Disneyland / Ocean Park, theme parks / learning centres, etc.	All	around 50	CKP + Asst.
September 2018 – June 2019	4. Training courses / Interest Groups/ Visits launched by other teams of STMGSS	All	around 100	CKP
September 2018 – June 2019	5. Adventure learning tours organized by school or cluster schools in- or outside Hong Kong	All	around 50	CKP
October 2018 & February 2019	6. Team-building Workshop	S.2 & S.4	around 200	CKP + Asst.

7. Budget :

(i) Training Courses or workshops / Interest Groups / Visits	\$37,955.00
(ii) Adventure learning tours in- or outside Hong Kong	\$22,205.00
(iii) Visit to Disneyland & other cultural visit programs	\$4,000.00
(iv) Team-building Workshop	\$8,500.00
	\$72,660.00


 CHOW Ka-po, Winnie
 Jockey Club Life-wide Learning Fund i/c
 A.E.O.

Endorsed by : 
 CHAN LEUNG Siu-hing

Principal

Date : 1 Oct. 2018