

**South Tuen Mun Government Secondary School**  
**Programme to Enhance Teachers’ Capacity Using Capacity Enhancement Grant (CEG) in 2020-2021**

Means by which teachers have been consulted: Opinion survey and staff meetings

No. of operating classes: 24

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	Teacher i/c
1. Curriculum development 2. Enhancing students’ language proficiency 3. Catering for learners’ diversity	To reduce teachers’ existing workload so that they can have greater capacity for curriculum development, enhancing students’ language proficiency and catering learners’ diversity	(1) To employ 3 Teaching Assistants (Diploma Level) to support a) English & OLE b) Maths & OLE c) Chinese & OLE	Teaching Assistants to be relieved of some of the workload in preparing a. school-based learning and teaching materials and activities to cater for learners’ diversity b. curriculum planning and implementation c. enhancement programmes d. tutorial classes for students	1.9.2020 to 31.8.2021	See Note on P.2	Over 70 % of teachers agree that the use of CEG on the employment of the three Teaching Assistants is effective	Survey collected from teachers at the end of the academic year	AP(C)

**Note :**

Contract Staff	Budget Estimates	Allocation in School Year 2020/21
1. Teaching Assistant I (Diploma Level)	\$227,000.00	\$368,843 (Sep19 – Mar 20) +
2. Teaching Assistant II (Diploma Level)	\$227,000.00	\$264,174 (Apr20 – Aug 20) +
3. Teaching Assistant III (Diploma Level)	\$170,000.00	(based on 2019-20 school year allocation) +
Total	\$624,000.00	\$70,000 (estimated balance up to 31/8/2020)

Balance \$79,017.00\*

\*to be credited to the 'Other Educational Purpose (OEP) account to finance other learning and teaching programme in due course.